



1738 FRONT STREET (360) 354-5591 TEL
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APPLYING FOR AN INTERNATIONAL IMPORT CERTIFICATE (IIC)

from Department of Foreign Affairs and International Trade Canada (DFAIT).

Link: <https://excol-ceed.gc.ca/excol/Forms/IIC/IIC.aspx?recordId=-1&lang=en>

1. Access the link above using Internet Explorer or Netscape (Firefox does not work).
2. Select whether you are a Resident of Canada (Yes or No). You must be a resident.
3. Enter your name, primary address, and telephone number (using XXX-XXX-XXXX format) in the “Client Information” tab.
4. Enter your name, telephone number, *and* email address in the “Contact Information” tab.
5. Click the “Importer” tab at the top of the box.
6. Click the “Same as applicant” checkbox to auto-fill the form with your data.
7. Click the “Exporter” tab at the top of the box.
8. Fill in with our information, as shown below:

Applicant	Importer	Exporter	End User	Items	Documents	Distribution
Client Information						
Client Name:	VANDERHOEK SPORTS INC *					
Address:	1738 Front Street *					
City:	Lynden *					
Province / State:	Washington (State of) *					
Postal Code / Zip Code:	98264 *					
Country:	United States *					
Telephone No.:	360-354-5591 *x					
Fax No.:						
Contact Information						
Last Name:	VanderHoek *					
First Name:	Joel *					
Telephone No.:	360-354-5591 *x					
E-Mail Address:	joel@davessports.com					

9. Click the “End User” tab at the top of the box.
10. Under the “End Use” drop-down menu, select your end use (usually “Personal Use”).
11. Next to “For Use By,” select the “Importer” radio button.
12. Click the “Items” tab at the top of the box.
13. Under “Currency,” select “USD.”
14. Click the “Add Item” button to the right of the box.

The screenshot shows a web application interface with several tabs at the top: Applicant, Importer, Exporter, End User, **Items**, Documents, and Distribution. The 'Items' tab is active. Below the tabs, there is a 'Currency' section with a dropdown menu set to 'USD'. To the right of the 'Add Item' button, there is a table with the following structure:

Item	Description	Quantity	Total Value

15. Enter a Description, Quantity and Total Value (in USD) for the first item(s) (with description to include barrel length, overall length, action, number of shots, caliber and type of ammunition, identification of manufacturer, model, and country of manufacture). A serial number is not required, but should be included if you know it at the time of application.
16. Click “Accept.”
17. To add additional items, click “Add Item” again and repeat the process.
18. When all items are added, click the “Distribution” tab at the top of the box.
19. Next to “Deliver Documents To,” select “Applicant.”
20. Next to “Distribution Mechanism,” select “Surface Mail.”
21. Click “Submit” on the top right hand corner to submit your IIC application.

If you have further questions or concerns, please contact the issuing agency:

The Export Control division (EXCOL) of Department of Foreign Affairs and International Trade Canada (DFAIT) can be reached by phone, by calling (613) 996-2387 or by email at excol-ceed.epe@international.gc.ca. The EXCOL online system Help Desk can be reached Toll Free at 1-877-808-8838 (Mon - Fri 07:30 - 15:30 Ottawa time).

For more information about the Export Services we offer, visit
www.davessports.com/export.

